

Dear Parents/Carers,

Trial: 'Saplings' After School Club at Dunbury CE Academy

'Saplings', our After School Club will run from 3.15pm until 5.30pm each evening at our Junior site in Winterborne Whitechurch. The sessions and costs are laid out below. A light snack will be given at the start of Short After School Club (3.15 - 4.15pm), and a more substantial snack after 4:15pm. Collection of children will be from the school front gate at Dunbury Juniors to the adults permitted to collect.

Children who attend our Dunbury Infant site will be transported to the club for an additional small charge. Permission to travel will need to be given as part of the application process.

Booking and Registering

A completed registration form and declaration form will be required for all children using Sapling Club. These can be found on our website.

Bookings for each session for each child will be via Arbor (our Management Information System). You will have the opportunity to book a whole term of sessions at a time, or week by week if you prefer. Payment will be required immediately as sessions cannot be booked without payment. All bookings and payments must be made before attendance without exception. Please note that the booking system will be locked three days prior to the session to support the administration of this service. More information can be found in our policy on the website.

Our session times and fees are as follows:

Session	Short After School Club	Middle Session	Full After School Club
Food Available	Drink and a snack. (biscuit/yoghurt/fruit)	Light bite e.g. piece of toast.	
Fee <i>NB Transport fee to Junior site to be confirmed.</i>	£4.50	£9.00	£10.50
Monday	3:15pm – 4:15pm	3:15pm – 5:15pm	3:15pm – 5:30pm.
Tuesday	3:15pm – 4:15pm	3:15pm – 5:15pm	3:15pm – 5:30pm
Wednesday	3:15pm – 4:15pm	3:15pm – 5:15pm	3:15pm – 5:30pm
Thursday	3:15pm – 4:15pm	3:15pm – 5:15pm	3:15pm – 5:30pm
Friday	3:15pm – 4:15pm	Not available	Not available

Children eligible for the Pupil Premium Grant will receive 50% discount on fees.

Provision

A quiet area will be available for the children to complete their homework/reading and iPads will be supplied for children to access educational games. Children will also have access to arts and crafts, construction toys, board games, and in suitable weather conditions, will be able to play outside. The children may also appreciate having a little down time after a busy day at school and therefore mats and bean bags will be set out for the children so that they can watch 'The Big Screen' in comfort.

We hope to offer the club indefinitely, but for now, as mentioned above, the club will be set up on a trial basis from Tuesday 5th September to Friday 20th October.

Should you wish to avail of this childcare, please read the After School Club Policy and complete and return the registration form and return it to the school office.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Holly Doswell', written in a cursive style.

Mrs Holly Doswell

Headteacher